

Internal Quality Assurance Cell



CHANDRA KAMAL BEZBARUAH COLLEGE, TEOK

P.O.: Jogduar, Teok

Dist.: Jorhat – 785112 (Assam)

Website: - <http://www.ckbcollegeteok.com/>

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Dr. Bijoy Krishna Pachani, M.A., Ph.D.,

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Internal Quality Assurance
Cell



Dr. Binoy Brota Rajkhowa

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Coordinator

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IQAC Action Taken Report for the Year 2017—2018

Sl.No.	Plan	Action taken
1	Plan to introduce some vocational courses for students.	Following vocational courses will be introduced. 1. Electrical Technician 2. Information Technology 3. Retail Management 4. Food Processing 5. Skincare and Beautician 6. Cutting and Tailoring 7. Diploma in Computer Hardware and DTP
2	Plan to start live stock farm.	A Goat farm has been started with four goats and number of goats has increased to nine later on.
3	Plan to start PGDCA course under the Dibrugarh University.	The Course will be started from June, 2018
4	Plan to start a fishery project.	A fishery project has been started during the year.
5	Plan to organize community activities to extend the service of the college to the entire community.	1. The department of political science organised literary camp in Ghorachara Habi Gaon, a remote village at a distant of 10 kilometer from college, on 25-03-2017. 2. The department of Assamese organized an environmental protection awareness programme in Dikhowmukh Alimur Gaon on 26-03-2017 3. The women cell of the college organised a free health check up camp at the adopted Ghorachara Habigaon which is a adopted village of the college on 06-05-2017. 4. The disaster management cell organized an awareness programme on “How to extinguish from fire and control in emergency situation” at the adopted village of the college on in the month of November, 2017.

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		<p>5. The disaster management cell also organized an awareness programme on flood and earthquake management in the adopted village on 29th March, 2017.</p> <p>6. The NSS wing of the college organised an environmental awareness programme at Kaliapani M.E School on 11-03-2017.</p>
6	Planned to have MOUs with other technical institutions for the benefit of the student.	An MOU has been signed with HRH The Prince of Wales Institute of Engineering & Technology to start a Diploma Course in Electrical Technician.
7	Plan to introduce yoga classes for students	Special Yoga classes are introduced for students with yoga expert at a regular basis.

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IQAC Action Taken Report for the Year 2018—2019

SL.No	Plan	Action taken
1	Initiative for enhancing teaching efficiency among teachers with the use of ICT tools.	A workshop on “Use of ICT” is organised on 29.11.2018 to acquaint the teachers with knowledge of ICT tools. The Non-teaching staff also participated in the workshop.
2	Departmental Research Project	Each department is assigned a Minor Research Project to carry out within a stipulated period of time with the involvement of both teachers and students. All the departments have submitted these research projects which have been sent later on to experts of the Dibrugarh University for evaluation.
3.	Fostering self employability among students	1. A piggery farm is started along with the course on Pig Farming. 2. A Banana Farm is started with plantation of 250 banana plants which is maintained by student volunteers
4.	Routine Preparation Committee	Routine Preparation Committee is constituted to prepare routine considering the CBCS syllabus
5.	Departmental Research Project	1. It is notified to all departments to start Departmental Research Projects 2. Research proposals are invited from all the Departments for another Mega Research Project to be conducted under the Seed Money Scheme.
6.	Academic Calendar Committee	Academic Calendar Committee is constituted for the preparation of the Academic Calendar
7.	Course on Rio+24: War and Peace: Rio+24 IDRC India	Course on Rio+24: War and Peace: Rio+24 IDRC India started for the students of 2 nd and 4 th Semester
8.	Arrange special class on music, drama, Quiz, photography, fine Arts, outdoor games etc	Classes have been conducted

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9.	Activities of Club/Cell/Committees	Instructed and provided guidance to the Club/Cell/Committees to undertake activities in their concerned fields.
10.	Use of ICT in teaching by the faculty members	Motivated the faculty members to use ICT in teaching and maintain the records of ICT classes
11.	Planned to extend the live stock Farm	Number of goats in the Goat-farm increased to 22 and in consultation with the veterinary doctors a new goat shed was constructed.
12.	Plan to extend the existing fishery project.	The size of the existing fishery has been extended and work is going on to construct another fishery covering 2 bighas of land.
13	Student Home Visit	Groups of faculty members are formed for Students Home Visit

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IQAC Action Taken Report for the Year 2019—2020

Sl No.	Plan	Action Taken
1	Plan to conduct special classes on awareness and training of students for competitive examination	Special classes have been arranged.
2	Plan to organize a Faculty Development Programme	FDP on “Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers” is organized from 20—24 January 2020
3	Departmental Research Project	Each department is assigned a minor project to carry out within a stipulated period of time with the involvement of both teachers and students.
4	Plan for Interdepartmental Student Projects	Four Interdepartmental Student Projects have been finalized along with area of research.
5	Publication of the newsletter “The Mirror”	A committee has been constituted for the newsletter “The Mirror” which is published on the Foundation Day of the college
6	Arrange special class on music, drama, Quiz, photography, fine Arts, outdoor games etc	Classes have been conducted
7	Online courses through SWAYAM	A training programme on “Online courses through SWAYAM” is held on 31.8.2019 for the faculty and non-teaching staff.
8	Activities of Club/Cell/Committees	IQAC closely monitors the activities of Club/Cell/Committees

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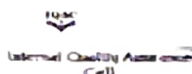
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IQAC Action Taken Report for the Year 2020—2021

Sl No	Plan	Action Taken
1	Plan to organise a workshop on NAAC Assessment & Accreditation	One Day Workshop on “NAAC Accreditation and Assessment” is held on 10 th April 2021
2	Plan to introduce new Diploma Courses	<ol style="list-style-type: none">1. Introduction of Diploma Course on Horticulture for B.A/ B.Com 5th Semester Students2. Introduction of Diploma Course on TV Repairing3. Introduction of Diploma Course on Plumber and Bathroom Fitting
3	Plan to organise Webinar	<p>IQAC in collaboration with the departments has organised the following webinars:</p> <ol style="list-style-type: none">1. National Webinar on the topic “Politics of Ethnicity and Nationality in North East India” on 12th July 2020. (Department of History and Political Science)2. National Webinar on the topic “Impact of Covid-19 Pandemic on the Travel and Tourism Sector of Assam” on 4th July 2020. (Department of Commerce and Economics)3. National Webinar on the topic “Building Potentialities against Mental Setback” on 5th July 2020 (Department of Assamese and Sociology)4. International Webinar on the topic “Mental Health Issues of Students in Higher Education in the wake of Outbreak of Covid-19” on 27 July, 2020 (Department of English and Education)
4	Departmental Research Project	Each department is assigned a minor project to carry out within a stipulated period of time with the involvement of both teachers and students.
5	Diamond Jubilee Research Project	Two groups are formed for data collection for the Diamond Jubilee Research Project

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6	Plan to complete the Diamond Jubilee Research Project undertaken in collaboration with Department of Statistics, Dibrugarh University	Diamond Jubilee Special Research Project completed
7	Plan to publish the Diamond Jubilee Research Project	Diamond Jubilee Research Project published in book form entitled "Exploring New Economic Avenues in Jorhat District—With special Reference to Mariani and Teok LACs" ISBN: 978-81-951202-1-5
8	Plan to publish the Departmental Research Project	Five Departmental Research Projects are published in book form entitled "The Quest" ISBN: 978:81-951202-0-8
9	Reconstitution of Cell/Club/Committees	All the Cell/Club/Committees are reconstituted
10	Special Class Routine during the lockdown	Special Routine has been prepared to continue the classes in online mode during the lockdown
11	Record of Online classes	Faculty members are requested to submit the record of the online classes to the office of the IQAC
12	Activities of Club/Cell/Committees	IQAC closely monitors the activities of Club/Cell/Committees

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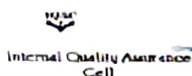
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IQAC Action Taken Report for the Year 2021—2022

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1	Plan to obtain Students' Feedback on Online Classes	Students' feedback on the online classes during lockdown is collected in Google forms. The feedback report prepared by Dr. Gautam Das reveals the difficulties faced by students while attending such classes and also helps IQAC to adopt remedial measures in future.
2	Plan to organise a National Seminar	A National Seminar on "India After Independence and Vision 2047" in collaboration with the Dibrugarh University Teachers' Association (DUTA) and the Assam College Teachers' Association (ACTA, Jorhat Zone) is organized on 2 nd & 3 rd December, 2021.
3	Plan to form a cluster Union with neighbouring colleges	A Cluster Union among C.K.B. College, Teok, Amguri College and Jorhat Kendriya Mahavidyalaya is formed
4	Plan to organise workshop on IPR	Two Day Workshop on "Current Issues in Intellectual Property Rights in India" is organized by IQAC on 27 th and 28 th May, 2022.
5	Plan to arrange special class by Alumni	All the departments have arranged special class by alumni
6	Student Home Visit	Groups are formed for Students Home Visit on 17.12.2021 to start the programme from 20.12.2021
7	Arrange special class on music, drama, Quiz, photography, fine Arts, outdoor games etc.	Classes have been conducted
8	Feedback from neighbouring community	A committee has been constituted to collect Feedback from neighbouring community
9	Activities of Club/Cell/Committees	IQAC closely monitors the activities of Club/Cell/Committees

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