

Internal Quality Assurance Cell



CHANDRA KAMAL BEZBARUAH COLLEGE, TEOK

P.O.: Jogduar, Teok

Dist.: Jorhat – 785112 (Assam)

Website: - <http://www.ckbcollegeteok.com/>

E-mail: - info@ckbcollegeteok.com ■ : 0376-2396491

Dr. Bijoy Krishna Pachani, M.A., PhD.,

Chairperson

☎: +9199544-51040 ()

Email: bkpachani@gmail.com



Internal Quality Assurance
Cell



Dr. Binoy Brot Rajkhowa
Associate Professor Dept. of Economics
Coordinator

☎: +91-8011-581756

Email: ckbteoqiqac@gmail.com

Ref.:-

Date:- 19/12/2020

2020

IQAC Meeting on 19th December, 2020

Venue: Office of the IQAC

Time: (1.00 pm)

C.K.B. College, Teok

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Discussion on AQAR format
3. Vote of thanks

MINUTES OF THE MEETING

1: Read Previous Minutes

- Coordinator of the IQAC, Dr. Binoy Brot Rajkhowa read the previous minutes of the meeting and placed it for approval. The Meeting approved the last proceeding.

2: Discussion on AQAR Format

- The meeting discussed about the AQAR format. With due permission from the chairperson the IQAC coordinator placed the matter of filling AQAR and proposed for a joint meeting with the convenors of NAAC Criterion Committees of the college. Further, the coordinator stated that it will help the convenors of respective criterion in filling up the AQAR.

3: Vote of thanks

- At last, the coordinator of the IQAC offered vote of thanks to all members for their active participation and success of the meeting.

Signature

Dr Bijoy Krishna Pachani
Principal & Secretary
C.K.B. College, Teok
Principal & Secretary
C.K.B. College, Teok

Signature

Dr Binoy Brot Rajkhowa
Coordinator, IQAC
C.K.B. College, Teok
Co-ordinator, IQAC
C.K.B. College, Teok

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Dr. Binoy Brot Rajkhowa

Associate Professor Dept. of Economics

Coordinator

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Email: ckbteoqiqac@gmail.com

Ref:-

Date:- 12 / 01 / 2021

2021

IQAC Meeting on 12th January, 2021

Venue: Office of the IQAC

Time: (12.15 pm)

C.K.B. College, Teok

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Discussion on Major Project
3. Formation of Group for Major Project
4. Any other matter
5. Vote of thanks


MINUTES OF THE MEETING

1: Read Previous Minutes

- Coordinator of the IQAC, Dr. Binoy Brot Rajkhowa read the previous minutes of the meeting and placed it for approval. The Meeting approved the last proceeding.

2: Discussion on Major Project

- With due permission from the chairperson the coordinator of the IQAC informed about the preparation of Proposal, Themes, Sub-Themes and Guidelines of the Major Research Project. Further, the chairperson said that the broad themes of the said project have been finalized in a joint meeting of IQAC and Research Cell of the College.
- The Meeting also discussed about the themes of the Research Project. After discussion, the Meeting finalized the following themes:


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Coordinator

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Ref:-

Date:-

Themes:

- Caste, Tribes and Gender
- Power, Politics and Hegemony
- Education, Health, Economy and Environment
- Literature, Heritage and Culture
- Land, People and Geography
- Crime and Judiciary

2: Formation of Group for Major Project

The Meeting has taken decision to form the following Research Groups among the faculty members:

Sl No	Group	Name
1	Group A	Mr. Jintoo Rajkhowa
		Dr Binoy Broj Rajkhowa
		Mr. Pronob Kumar Saikia
		Dr Bikash Nath
		Dr Anita Sarma
		Mr Martin Youah
2	Group B	Dr Debananda Boruah
		Mrs Yasmin Khan
		Dr Chitra Duarah
		Ms. Nizora Boruah
		Dr. Abhijit Bhuyan
		Miss Mayasree Buragohain
3	Group C	Mrs Gita Sarmah
		Dr. Moyuri Chetiya
		Dr. Karabi Gogoi
		Mrs Mainu Teronpi
		Dr. Dipak Kumar Sarmah
		Dr. Ambuj Thakur
4	Group D	Mr Nayan Baruwati
		Mrs Ritanjali Saikia
		Dr. Rubi Nath
		Mrs Archana Konwar
		Mr. Jiban Boruah
		Dr. Gautam Das


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Date:-

5	Group E	Mr. Robin Saikia
		Dr. Junti Boruah
		Dr. Jayanta Pathok
		Miss Monika Mili
		Miss Ujjwibita Phukan
		Mr. Dipen Patra

3: Any other matter

- The Meeting discussed about the terms and conditions along with guidelines of the Research Project. With due permission from the chairperson the coordinator of the IQAC requested all groups to collect the said guidelines from the office of the IQAC on or before 27th January, 2021. Further, he said that the Project Proposals will have to be submitted to the office of the IQAC on or before 15th February, 2021.

4: Vote of thanks

- At last, the coordinator of the IQAC offered vote of thanks to all members for their active participation and success of the meeting

Signature

Dr Bijoy Krishna Pachani
Principal & Secretary
C.K.B. college, Teok
Principal & Secretary
C.K.B. College, Teok

Signature

Dr Binoy Brot Rajkhowa
Coordinator, IQAC
C.K.B. college, Teok

Co-ordinator, IQAC
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Ref:-

Date:- 20/03/2021

2021

IQAC Meeting on 20th March, 2021

Venue: Office of the IQAC

Time: (2.15 pm)

C.K.B. College, Teok

Agenda:

1. Confirmation of the proceedings of the last meeting
2. Discussion about Workshop on NAAC Awareness Programme for Accreditation and Assessment
3. Any other matter
4. Vote of thanks

MINUTES OF THE MEETING

1: Read Previous Minutes

- Coordinator of the IQAC, Dr. Binoy Brot Rajkhowa read the previous minutes of the meeting and placed it for approval. The Meeting approved the last proceeding.

2: Discussion on Workshop

In order to make awareness among faculty members regarding NAAC Accreditation and Assessment, a workshop is supposed to be organized. The meeting fixed the date of workshop on 10th April, 2021. With due permission from the chairperson the coordinator of the IQAC proposed the name of Prof. Kalyan Bhuyan, Director IQAC, Dibrugarh University will be invited as resource person for conducting the workshop. Another resource person Dr Hemkanta Hazarika,

Binoy Brot Rajkhowa

Co-ordinator, IQAC
C.K.B College, Teok

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Date:-

Retired Principal, D.C.B Girls' College, Jorhat is also confirmed to conduct the second session of the workshop.

3: Any other matter

- The IQAC coordinator said that it is very much necessary to know about the latest guidelines of UGC NAAC Criterion Committees. The meeting took decision regarding compulsory attendance of all HODs in the workshop.
- The meeting also discussed about the sanction of the Major Research Project for the year 2021. The coordinator informed that the major Research project Proposal submitted by the Group-A has been selected by the Expert Committee.

4: Vote of thanks

- At last, the coordinator of the IQAC offered vote of thanks to all members for their active participation at the meeting.

Signature

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Principal & Secretary
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