



Office of the Principal

CHANDRA KAMAL BEZBARUAH COLLEGE, TEOK

P.O.: Jogduar, Teok

Dist: Jorhat – 785112 (Assam)

Website: <http://www.ckbcollegeteok.com/>

E-mail: info@ckbcollegeteok.com, bkpachani@gmail.com ☎ : 0376-2396491

No. CKBC/Civil work/RUSA/Quotation/2017-18/ 1271

Dated: 17.11.2017

NOTICE INVITING QUOTATION

N.I.Q. No. 06/CKBC/QTA/RUSA/2017-18.

The Principal, C.K.B. College, Teok, Jorhat invites sealed item rate quotation affixing Court fee stamp of Rs. 8.25 (Rupees Eight and paise twenty five) only (non refundable) for the work: “Renovation/Replacement and painting of GCI sheet at C.K.B. College, Teok under “RUSA Project” from interested and Individuals/Firms for registered in the appropriate category in ASSAM STATE PWD (Building)/DOT/BSNL/CPWD/DOP/MES/Railways are eligible to quotation under usual terms and conditions applicable to them from time to time.

The quotation papers may be collected from College office on office working days by paying **Rs. 1000.00 (Rupees One thousand) only** or downloaded from the College website www.ckbcollegeteok@gmail.com. The downloaded form should be submitted along with a Demand Draft for **Rs. 1000.00 in favour of Principal, C.K.B. College, Teok.**

Quotation documents, consisting of plans, specifications, the schedule of quantities of the work to be done and set of terms and conditions of the contract to be complied with by the Contractor whose quotation may be accepted and other necessary documents, can either be down loaded from the College website www.ckbcollegeteok.com or can be seen in the office of the Principal, C.K.B. College Teok between 10:00 A.M to 3:30 P.M from **18.11.2017 to 21.11.2017** everyday except on Sundays and Public Holidays. Quotation documents, will be issued from office of the Principal, C.K.B. College, Teok, during the hours specified above on payment of the following: -

Rs. 1000.00 (Rupees One thousand) only for each work in / Demand Draft / Banker's Cheque issued by any Scheduled Bank drawn in favour of the Principal, C.K.B. College, Teok (Non refundable).

2 (b). Quotation documents along with schedule of quantities can also be downloaded from our web site www.ckbcollegeteok.com . In this case the cost of quotation documents (non-refundable) (*or electronic receipt generated after online payment of tender cost, as the case be*) may be submitted at the time of tender submission along with Earnest Money deposited in the form of Demand Draft / Banker's Cheque issued by any scheduled Bank drawn in favour of the Principal, C.K.B. College, Teok .

3. The last date of receipt of applications for issue of tender forms (in prescribed format / can also be downloaded from College website www.ckbcollegeteok.com) and date of issue of quotation forms will be as follows:

- Last date of receipt of application **20.11.2017**.up to 3.30 P.M.
- Last date of issue of tender forms **21.11.2017** up to 3.30 P.M.

4. Quotation will be received up to **1:00 P.M.** on **22.11.2017** and will be opened at **1.30 P.M.** on the same day. The quotation or their authorized representatives who wish, can also be present during opening of quotations.

5. The intending quotationers shall submit the attested copies of following documents as eligibility credentials.:-

- (i) Photocopy of the valid registration certificate.
- (ii) Form 'A' and partnership deed in case of partnership firm.
- (i) Photocopy of PAN card
- (ii) Photocopy of Valid EPF registration certificate.
- (iii) Photocopy of G.S.T. certificate.
- (iv) Photocopy of Labour License.
- (v) Photocopy of Income Tax return last two years (2016-17 & 2017-18).

6. Submission of quotation shall be done in accordance with details while opening the quotations by the office of the Principal, C.K.B. College, Teok or his authorized representative, envelope marked "3" shall be opened first. Envelope marked "1" shall be opened next. In case Cost of Quotation paper and the eligibility credentials are not found as per the requirement, the envelop marked "2" will not be opened and said quotation shall summarily be rejected.

7. Quotations, who make any alteration in the work specified in the said form of invitation to quotation, or in the time allowed for carrying out the work or give any other condition of any sort including conditional rebate shall be summarily rejected. However, quotations with un-conditional rebates shall be accepted.

8. The downloaded "Quotation Document" in which rates are quoted should be properly bound and sealed. ***Loose/spiral bound submission (in case the tender is downloaded from the web site) shall be rejected out-rightly. In case of any correction / addition alteration / omission in the quotation document shall be treated as non-responsive and shall be rejected.*** The quotation shall furnish a declaration to this effect that no addition / deletion / corrections have been made in the quotation document submitted and it is identical to the quotation document appearing on web site. In case, any discrepancy between the quotation document downloaded from the website.

9 (a) The quotation not submitted in the above manner is liable to be rejected.

(b) Every page of downloaded quotation shall be signed by quotationer.

10. The Principal, C.K.B. College, Teok reserve the right to reject/accept any or all tenders without assigning any reasons thereof.

11. The College authority will terminate work order if found that the contractor is not doing the work properly.

Principal,
CKB College, Teok

Copy for information to:-

1. The President, Governing Body, CKB College, Teok.
2. Accounts Section, C.K.B. College, Teok.
4. Notice Board, C.K.B. College Teok.
5. Web site.www.ckbcollegeteok.com.

Principal,
CKB College, Teok

1.0 Submission of quotation:-

Quotation shall be submitted in following manner:

2.0 In case the quotation document is down loaded from College website:

3.0 "Cost of quotation paper and eligibility credentials" shall be placed in sealed envelope-**'1'** marked "Cost of quotation and eligibility credentials".

4.0 The "Quotation" shall be placed in sealed envelope-**'2'** and will be superscripted as "Quotation".

5.0 The sealed envelope no. **'1' & '2'** as above containing "Cost of Quotation, Eligibility Credentials", and the "Quotation" shall be placed in another sealed envelope-**'3'**.

6.0 All the three envelopes shall be superscripted with following data on it.

- (i) Name of work .
- (ii) Name of Quotationer
- (iii) Last date of receipt of Quotation

7.0 In case quotation document is purchased from College office:

7.1 Proof / receipt of paying the cost of quotation documents, and copies of documents showing eligibility credentials to be placed in sealed envelope no. **'1'**.

7.2 Envelope no. **'2'**

7.3 The sealed envelopes **'1' & '2'** shall be placed in another sealed envelope no. **'3'**.

7.4 All the three envelopes shall be superscripted with following data on it.

- (i) Name of work.
- (ii) Name of Quotationer.
- (iii) Last date of receipt of quotation.

9.3 The quotation in which rates are to be quoted should be properly bound and sealed. Loose spiral bound submission (in case the quotation is down loaded from website) shall be rejected out rightly. In case of any correction / addition / alteration / omission in quotation document vis-à-vis quotation document available on website shall be treated as non- responsive and shall be summarily rejected.

10. The Principal, C.K.B. College, Teok does not bind himself to accept the lowest or any other quotation, and reserves to himself the authority to reject any or all of the quotations received without the assignment of a reason. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the quotationer shall be summarily rejected.

Signature and Name of Principal

For & on behalf of the
C.K.B College, Teok.

TERMS AND CONDITIONS

1. The quantities and specifications of the materials to be used should be as per recommendation and choice of the RUSA Project monitoring unit.
2. The area and quantity may be varied as per site condition.
3. Partial change/modification of project plan will not permit any extra cost.
4. No extension of time will be allowed.
5. Payment will be made in favour of the selected bidder as per RUSA guidelines on successful completion of the works and observation of necessary formalities as the authority deems fit from time to time as per RUSA norms.
6. The successful bidder has to start of the work within 2 (Two) days from the date of issue of work order
7. Acceptance of the lowest quotationer is not obligatory and the RUSA Project monitoring unit of the College reserves the right to accept or reject any or all the quotations without assigning any reason what so ever.
8. The decision of the College authority/RUSA Project monitoring unit shall be final and binding in all cases.
9. Payment will be made 100% after successfully completion of the work.

Signature and Name of Principal

For & on behalf of the
CKB College, Teok.

CERTIFICATE

I.....s/o

.....Resident of

hereby certify that none of my relative(s) as defined above is/are employed in C.K.B. College, Teok. In case at any stage, it is found that the information given by me is false / incorrect, college shall have the absolute right to take any action as deemed fit without any prior intimation to me.

Station:

Signature:

Date:

Name:

Vendor (Bidder) Information

Type: Personal/ Commercial/ Small Business Finance/ Small Scale Industries

Name of the Firm :

Name of the owner/ Partner/ Director :

Father's Name/ Husband's name :

Office Address :

City: District :

State: Pin Code :

Mobile No. E-mail ID :

PAN No .:

TIN No. (If applicable) :

TAN No. (If applicable) :

Service Tax No. (If applicable) :

Bank A/C No .:

NAME OF BANK ACCOUNT

Bank Name: BRANCH :

IFSC code :

Registration in PFMS as vendor: Yes/ No

If yes, Agency Unique Code :

signature of authorized person .

Date: Full Name :

Place: Company's/Agency seal

SCHEDULE OF QUANTITIES (Financial Bid)

Name of Firm: :-

Name of owner/Partner/Director :-

Address :-

Mobile No. :-

Name of work: Renovation/Re-placement and painting of GCI sheet at C.K.B. College Teok under RUSA Project.

Item No	Description of item	Unit/Qnty	Rate (Figure & words)
1	Applying primary coat over new steel/old steel and other metal surface over 100 m in width or girth after preparing the surface by thoroughly cleaning oil, grease, dirt and other foreign matter and scoured with wire brushes, fine steels, wood scrapers and sand paper.	Per Sqm	
	a). With ready mixed "red-lead / red oxide" primer		
2	Painting one coats on old G.C.I sheets with ready mixed anticorrosive paint of approved brand (Asian paint/Berger paint/ICI paint/J & N paint/Nerolac paint) and shade suitable for painting over G.C.I sheets to give an even shade including the cleaning the rust patches with emery paper, dust ,dirt, grease and other foreign matter with water complete.	Per Sqm	
3	Providing corrugated galvenised Iron sheet roofing of Tata SHAKTEE / SAIL including fitting and fixing necessary galvenised J or L hooks, bolts and nuts 8 mm diameter with bitumen washer 25 mm diameter x 3 mm thick and 1.6 mm thick limpet washer complete excluding cost of roof truss, purlin etc. (Roof trusses and purlin etc.to be measured and paid separately).		
	(b) 0.50 mm thick	Per Sqm	

4	Providing undressed wood work in roof truss, rafter, purlin, tie and the like including hoisting and fixing in position with necessary spikes, nails including MS straps with bolt and nuts etc. complete with kiricide oiling two coats to all timber members and two coats of anticorrosive paint to MS straps (MS flats, angle cleats and bolt and nuts required for flat and angle cleats wherever used shall be measured and paid separately).		
	(b) With Hollock / Sundi / Sam	Per Cft.	

CONTRACTOR

Principal,
C.K.B College, Teok